

AGENDA

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: Cricklade Town Hall, High Street, Cricklade, SN6 6AE
Date: Wednesday 27 September 2023
Time: 6.30 pm

Including the Parishes of: Broad Hinton, Winterbourne Bassett, Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham and Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:00pm.

Please direct any enquiries on this Agenda to Matt Hitch (Democratic Services Officer), direct line 01225 718059 or email matthew.hitch@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Allison Bucknell, Lyneham (Chairman)
Cllr Bob Jones MBE, Cricklade and Latton (Vice-Chairman)
Cllr David Bowler, Royal Wootton Bassett South & West
Cllr Steve Bucknell, Royal Wootton Bassett East
Cllr Mary Champion, Royal Wootton Bassett North
Cllr Jacqui Lay, Purton

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking

To find car parks by area follow [this link](#).

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – andrew.jack@wiltshire.gov.uk

Area Board Delivery Officer – louisa.young@wiltshire.gov.uk

Democratic Services Officer – matthew.hitch@wiltshire.gov.uk

	Time
<p>1 Networking</p> <p>Three groups from Cricklade that have received grants from the area board to put on a display of how they spent the money.</p>	6:00pm
<p>2 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	6:30pm
<p>3 Minutes (<i>Pages 1 - 20</i>)</p> <p>To approve the minutes of the meeting held on 22 June 2023 as a true and correct record.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Updates (<i>Pages 21 - 24</i>)</p> <p>The Chairman will give an update on local issues relating to the Area Board, including:</p> <ul style="list-style-type: none"> • Consultation on Wiltshire's Local Plan – <ul style="list-style-type: none"> ➤ Tuesday 10 October – Online via Microsoft Teams, 6:30pm – 8pm. Please click here to register. ➤ For the Area Board (excluding Broad Hinton) an in-person consultation event will be held at Royal Wootton Bassett Library, Wednesday 11 October, 3pm – 7pm ➤ For Broad Hinton) an in-person consultation event will be held at Marlborough Library, Monday 9 October, 3pm-7pm • Congratulations to Tockenham for winning Wiltshire's best kept small village competition. 	
<p>6 Information Items (<i>Pages 25 - 26</i>)</p> <ul style="list-style-type: none"> • Wiltshire Council has a new look website • Neighbourhood Police Team – Community Messaging – included to show local reports of crime in our Community Police Team's area. • Wiltshire Council Consultation Portal – allowing you to have your say on any relevant consultations currently being undertaken by Wiltshire Council and see the latest community messaging. 	

	<ul style="list-style-type: none"> • Wiltshire Council Information Items: <ul style="list-style-type: none"> ○ Wiltshire Council's activity and progress on the Climate Emergency – watch the video here. ○ Wiltshire Life Awards 	
7	<p>Tree Planting (<i>Pages 27 - 38</i>)</p> <p>Terry Offen, Wiltshire Council's Woodland Officer Team Leader, will deliver a presentation about the role of the team and the grants available to support tree planting.</p>	6:35pm
8	<p>Police and Crime Commissioner</p> <p>To receive an update from Police and Crime Commissioner Philip Wilkinson, OBE, MPhil.</p> <p>If you wish to submit questions in advance, please contact matthew.hitch@wiltshire.gov.uk</p> <p>Click here to take part in the Commissioner's Rural Crime Survey.</p>	6:55pm
9	<p>Broad Hinton and Winterbourne Bassett</p> <p>To receive a brief update about Broad Hinton and Winterbourne Bassett's Neighbourhood Planning Process.</p>	7:15pm
10	<p>Spotlight on Parishes and Partners (<i>Pages 39 - 66</i>)</p> <p>To receive updates from our key partners, including:</p> <p><u>Verbal Updates</u> To receive any verbal updates from representatives, including:</p> <ol style="list-style-type: none"> a. Wiltshire Police b. Dorset and Wiltshire Fire and Rescue Service c. Parish and Town Councils <p><u>Written Updates</u> The Board is asked to note the following written and online updates attached to the agenda:</p> <ol style="list-style-type: none"> a. Wiltshire Police b. Dorset and Wiltshire Fire and Rescue Service c. Parish and Town Councils d. Healthwatch Wiltshire e. BSW Together (Integrated Care Board) f. Age UK g. Centre for Sustainable Energy 	7:25pm
11	<p>Our Community Matters</p>	7:45pm

Updates from Area Board members on the Community Area Action Plan including the following priorities.

11a **Area Board Priorities Overview**

A summary will be provided by the Strategic Engagement and Partnerships Manager, Andrew Jack.

11b **Youth Forum**

RWB and Cricklade Youth Forum update – Cllr Allison Bucknell

11c **RWB and Cricklade Environmental Forum**

RWB and Cricklade Environmental Forum update – Cllr Steve Bucknell

11d **Community Care Group** (*Pages 67 - 70*)

To find out the details of the last meeting of the Community Care Group on 26 July 2023.

Cllr Mary Champion and Cllr David Bowler

11e **Economy** (*Pages 71 - 72*)

High Street – Cllr Bob Jones MBE

Household Economy – Cllr Jacqui Lay

12 **Community Safety Forum** (*Pages 73 - 74*)

8:00pm

To receive an update on recent meetings of the Royal Wootton Bassett and Cricklade Community Safety Forum, including their latest meeting held on 8 September.

13 **Local Highway and Footway Improvement Group (LHFIG)** (*Pages 75 - 88*)

8:05pm

To note the minutes and consider any recommendations arising from the latest LHFIG meeting held on 19 July 2023, as set out in the attached report.

Recommendations:

1. To note the notes of the meeting held on 19 July 2023.
2. To approve a budget allocation of up to £30,000 for dropped kerbs.
3. To approve a budget allocation of up to £10,000 for the following issues:

- 11-22-08 - Cricklade North Wall –repairs

- 11-23-08 – Lydiard Millicent Common Platt – safety measures
 - 11-23-12 – Purton Stoke – speed reduction measures
4. To close the following issue:
- 11-21-2 – Bradenstoke – dropped kerbs
5. To move the following issue to the Priority B list:
- 11-22-10 – Cliffe Pypard and Bushton - signs and road markings
6. To move the following issue to the Priority A list:
- 11-20-06 – C114 Water Eaton – gates, signs and road markings
7. For the Chairman of LHFIG to write to Highways asking them to revise a 40mph recommendation, by Atkins in relation to 11-21-8, to 30mph.

Further information on the LHFIG process can be found [here](#).

14 **Funding Applications** (Pages 89 - 92)

8:15pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets:

Community Area Grant	Older & Vulnerable	Young People
£18,639	£7,700	£19,475

Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
ABG1295	Bradenstoke Self Help Group	£250

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG1316	Swindon and Cricklade Vintage Train Project towards a new shed	£5,000
ABG1326	Lyneham Military Wives Choir, a new	£159.99

	tablet	
ABG1330	Lyneham Church Hall, door and window replacement	£5,000

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG1263	Wiltshire Music Centre, Celebrating Age Wiltshire	£1,500
ABG1300	Cricklade Open Door	£4,000

Young People Grant:

Ref/Link	Grant Details	Amount Requested
ABG1336	The Stay Safe Initiative CIC, The 2024 Digital Empowerment Programme	£725

Delegated Funding

The Area Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

[ABG1285](#) – Young People Grant, Royal Wootton Bassett Town Council was awarded £441 towards Summer Pop Up Sports.

Further information on the Area Board Grant system can be found [here](#).

15 **Get it Off Your Chest**

An open, public question and answer session to raise issues with your local representative (please note that if answers cannot be provided on the night, written responses will be provided after the meeting).

16 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

17 **Close and Future Meeting Dates**

Future Meeting Dates (6:00-8:30pm):

- [17 January 2024](#) – Including an update from the PCC and Chief Constable

8:30pm

- 13 March 2024 – All Things Roads
- 26 June 2024

For information on applying for a grant or grant application deadlines for these meetings, please contact the Strategic Engagement and Partnerships Manager andrew.jack@wiltshire.gov.uk or the Area Board Delivery Officer, louisa.young@wiltshire.gov.uk